



## Urbanspace Logistics Rate Sheet

4400 Supply Court #101

Austin, TX 78744

512-549-2630

scheduling@urbanspacelogistics.com

www.urbanspacelogistics.com

### *Delivery, Assembly, Installation*

<b>Service</b>	<b>Description</b>	<b>Rate</b>
<p><b>2 Member Crew + Truck</b></p> <ul style="list-style-type: none"> <li>- Pull Time + Load Time</li> <li>- Delivery + Installation</li> <li>- Assembly + Delivery</li> <li>- Moves (Internal &amp; External)</li> <li>- Pick Up + Drop Off</li> <li>- Art Hanging</li> <li>- Drapering</li> <li>- Light Fixtures</li> </ul>	<p>2 Crew Members with 1 box truck. Time includes pulling the items, loading of the goods onto the truck, travel time to the destination and delivery + install at the location. USL will not charge travel time back to our warehouse facility. Crew lunches are not billed. Multiple crews available on request.</p>	<p><b>\$148.50</b> per hour (1 hour minimum)  <b>\$222.75</b> after 6 PM and Weekends</p>
<p><b>1 Member Crew + Truck (100 lbs or less)</b></p> <ul style="list-style-type: none"> <li>- Pick Up and Drop Off</li> <li>- Delivery + Install</li> <li>- Assembly + Delivery</li> </ul>	<p>1 Crew Member with 1 box truck. Time includes pulling the items, loading of the goods onto the truck, travel time to the destination and delivery + install at the location. USL will not charge travel time back to our warehouse facility. Crew lunches are not billed.</p>	<p><b>\$74.25</b> per hour (1 hour minimum)</p>
<p><b>In-Person Pick Up Fee</b></p>	<p>Clients reserve the right to have items picked up from the Urbanspace Logistics warehouse facility. <b>USL asks all clients to give our warehouse staff 48 hour notice for all pick up requests.</b> This does result in a flat rate fee. Once collected, USL is no longer liable for the product(s).</p>	<p><b>\$50.00</b> pick up fee per warehouse receipt  <b>\$100.00</b> pick up cancellation fee for all warehouse receipts not collected within 48 hours of ready date/time</p>
<p><b>Rush In-Person Pick Up Fee</b></p>	<p>For all pick up requests not given within a 48 hour notice.</p>	<p><b>\$100.00</b> pick up fee per warehouse receipt  <b>\$200.00</b> pick up cancellation fee for all warehouse receipts not collected within 48 hours of ready date/time</p>
<p><b>Debris Removal</b></p>	<p>Removal of all packaging from the jobsite at the end of the workday, including disposal at our facility.</p>	<p><b>\$200</b> per 500 cu ft (approx. 1/3 of our standard box trucks)</p>
<p><b>Repairs</b></p>	<p>All repairs will be examined and performed by Urbanspace Logistics in house staff members.</p>	<p><b>\$74.25</b> per hour (1 hour minimum) + cost of supplies, <i>if applicable</i></p>

*All pricing is subject to change without notice. We reserve the right to adjust prices and service offerings for reasons including, but not limited to, changing market conditions, availability, and operating costs.*



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### Storage, Receiving, Warehousing

Service	Description	Rate
<b>Storage</b>	Safe packaging, palletization, and storage of items in the Urbanspace Logistics warehouse	<b>\$1.05</b> per cubic foot, rounded up to the nearest half foot
<b>Receiving Fee</b>	Service includes inspection of shipment, pictures, warehouse receipt, and storage prep.	<b>\$40.00:</b> Parcel <4 cubic feet <b>\$60.50:</b> 4-100 cu/ft <b>\$121.00:</b> 101-200 cu/ft <b>\$181.50:</b> 201-300 cu/ft <b>\$242.00:</b> 301-400 cu/ft <b>\$302.50:</b> 401-500 cu/ft  An additional \$60.50 for each 100 cubic feet beyond 500  <b>Uncrating fee:</b> \$40 per crate opened and inspected
<b>Rush Receiving Fee</b>	Prioritized service includes inspection of shipment, pictures, warehouse receipt, and storage prep.	<b>\$80.00:</b> Parcel <4 cubic feet <b>\$121.00:</b> 4-100 cu/ft <b>\$242.00:</b> 101-200 cu/ft <b>\$363.00:</b> 201-300 cu/ft <b>\$484.00:</b> 301-400 cu/ft <b>\$605.00:</b> 401-500 cu/ft  An additional \$121.00 for each 100 cubic feet beyond 500  <b>Uncrating fee:</b> \$80 per crate opened and inspected
<b>Blind Receiving Fee</b>	All shipments must arrive with accurate client information, and with a 24-hour notice as stated in the Service and Storage Agreement. Any shipments received without adequate information to identify the client or without notice is subject to an additional receiving fee.	<b>\$150</b> per shipment
<b>Shipping Prep / Repackage</b>	Includes packaging and materials to prepare an order for shipment by a third party.	Call for Quote
<b>Palletization and Crating</b>	Preparation for shipment by palletizing or crating a product to minimize risk of shipping damage.	Call for Quote

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### Supplies List

Standard Moving Box (small, medium, large, dish)	\$7.50
Standard Moving Box w/ packing paper (small, medium, large, dish)	\$9.50
Specialty Moving Box (Dish/Wardrobe/Art/4 Piece Mirror Box)	\$15.00
Specialty Moving Box w/ packing paper (Dish/Wardrobe/Art/4 Piece Mirror Box)	\$17.50
Stretch Wrap (per half roll)	\$10.00
Moving Blanket	\$10.00
Tape Gun	\$15.00
Tape Roll	\$7.50
Small Hand Shrink (per roll)	\$12.00
Standard Mounting Hardware (billed per hanging)	\$1.50
- D – Ring (set of 2)	
- Anchor (set of 2)	
- Hooks (set of 2)	
Specialty Mounting Hardware (billed per hanging)	
- French Cleats	\$5.00 per foot
- Security Hardware	\$7.50 per set
- Butterfly Anchors/Toggle Bolts	\$3.00 each
- Custom Hangers	\$1.50 per set
Felt Pads (each)	\$0.50
Custom Rug Pad (per square foot)	\$1.80
Bubble Wrap (per roll)	\$99.00
Mattress Bags	\$20.00
Mirror Box (4 piece)	
Outer Art Box	\$7.50 each
Outer Art Box	\$7.50 each

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### ***Installation and Delivery Cancellation Policy***

#### ***Cancellation Fee***

All job cancellations must be made **5 full business days** before the start of a scheduled job to be exempt from cancellation fees. If notice of cancellation is made less than 5 full business days before the beginning of a scheduled job, Urbanspace Logistics will bill the scheduling client for 50% of time booked (e.g. if 8 hours were booked for a job, the client would be invoiced for 4 hours of service).

#### ***Unused Time Fee***

Should booked time go unused, Urbanspace Logistics reserves the right to bill the client for 50% of outstanding scheduled time (e.g. if 8 hours were booked but the job was completed in 2 hours, Urbanspace Logistics would invoice the scheduling client for 5 hours, including the 3 hours, or half, of the 6 hours of unused time).

### ***Additional Fees***

#### ***Handling Fee - \$75 per hour (no minimum)***

Assessed per Warehouse Receipt. Applied when items are moved after the initial receiving process. Includes but is not limited to the following: client requests for additional pictures or an additional assessment on an item(s), pulling items for viewing or repair (waived if USL is liable for repair), etc.

#### ***Information Retrieval Fee - \$150 per task***

Assessed per task. Applied when a) USL employees must search for information that is essential to the completion of a job or task and has not been provided by the client or b) when USL employees must resend information to a client that has already received said information (i.e. resending a Warehouse Receipt). See "Client Best Practices" document for a comprehensive list of information that must be provided by the client